

2024-2025

Standard Test Administration and Testing Ethics Policy Training Signature Form

LEA: _____

School: _____

I **certify that** I have received training on standard test administration and testing ethics procedures, and read the information contained in the Utah State Board of Education (USBE) *Standard Test Administration and Testing Ethics Policy*.

I **understand that** I am responsible for administering state assessments in an appropriate and ethical manner as outlined by the following documents:

- [Utah Code chapter 53E](#)
- Utah Board Rules [R277-404](#), [R277-210](#), and [R277-217](#)
- [Standard Test Administration and Testing Ethics Policy](#)
- Test Administration Manuals (TAM) for each assessment
- Information provided by the Assessment and Accountability section of the Utah State Board of Education (USBE)
- Information and training provided by my LEA and school

I **understand that** failure to conduct testing in an ethical manner places me in jeopardy of losing my employment and/or my Utah teaching license.

Printed Name: _____

Position Title: _____

Signature: _____

Date: _____

*Turn in this completed form to your school administration.

*For questions, contact Kim Rathke, kim.rathke@schools.utah.gov