

**SAMPLE**  
**Teacher Application for Endorsement Course Reimbursement**  
 For Submission to District (LEA) Only  
 Reimbursement Requirements Listed on Back of Form  
 For Course(s) Completed After July 1, 2020

Name: \_\_\_\_\_ Cactus ID: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

LEA: \_\_\_\_\_ School: \_\_\_\_\_

Course Code	Course Name	Completion Date	Endorsement Name	Elementary or Secondary	Grade Earned	Credit Hours	Tuition Cost (See Allowable Amounts on Back of Form)	Materials Cost (See Allowable Amounts on Back of Form)

**Requirements:**

1. Public educator on a current teaching contract.

2. Course(s) is required for one of the approved STEM Endorsements (See below).
3. Submitted course(s) must have a grade of C or better.
4. Elementary Endorsement Course(s): Tuition and materials reimbursement of up to \$500 per course. If pursuing an elementary endorsement, contact your district or charter school curriculum director for more information.
5. Secondary Endorsement Course(s): Tuition and materials reimbursement of up to \$1200 per course.
6. Transcript must be attached showing course(s), credit hours, and grade(s).
7. Course(s) highlighted on transcript.
8. Receipt(s) must be attached showing tuition and material costs.
9. Course(s) must be completed after July 1, 2020.

**Eligible Endorsements\***

ELEMENTARY ENDORSEMENTS:	SECONDARY ENDORSEMENTS:
<ul style="list-style-type: none"> <li>● <a href="#">Elementary STEM</a></li> <li>● <a href="#">Elementary Mathematics</a></li> <li>● <a href="#">Elementary Mathematics Specialist</a></li> <li>● Elementary Science (coming soon!)</li> </ul>	<ul style="list-style-type: none"> <li>● <a href="#">Secondary Mathematics: Level 2</a></li> <li>● <a href="#">Secondary Mathematics: Level 3</a></li> <li>● <a href="#">Secondary Mathematics: Level 4</a></li> <li>● <a href="#">Secondary Mathematics for Special Education</a></li> <li>● <a href="#">Biological Science</a></li> <li>● <a href="#">Chemistry</a></li> <li>● <a href="#">Environmental Science</a></li> <li>● <a href="#">Earth Science</a></li> <li>● <a href="#">Physical Science</a></li> <li>● <a href="#">Middle Level Science</a></li> <li>● <a href="#">Physics</a></li> <li>● <a href="#">Computer Science (Information Technology)</a></li> <li>● <a href="#">Technology and Engineering</a></li> <li>● <a href="#">Technology</a></li> <li>● <a href="#">Engineering</a></li> <li>● <a href="#">Biotechnology</a></li> <li>● <a href="#">Medical Forensics</a></li> <li>● <a href="#">Educational Technology</a> <ul style="list-style-type: none"> <li>● Please note that the college coursework pathway for the Ed Tech Endorsement is the only one eligible for this program</li> </ul> </li> </ul>

\* For those interested in Education Technology endorsements, please contact your LEA about opportunities through your DTL grant. Future opportunities may be available for other STEM related endorsements.

**Approved Course Required Materials:**

- Books
- Course required lab/learning supplies
- Course required software

**Not Approved Materials:**

- Computers, laptops, tablets, etc.
- Computer hardware
- Computer accessories
- ALL other materials not required by the course